

BIRMINGHAM THEOLOGICAL SEMINARY



REFERENCE FORM

INSTRUCTIONS TO THE APPLICANT: Please complete the top section of this form before distributing. Provide a stamped envelope addressed to the Vice President of Academic Affairs to the person completing the reference.

Name of Applicant _____
LAST FIRST MIDDLE

Applicant's Address _____
STREET CITY STATE ZIP

Degree for which you are applying (e.g. M.A.; M. Div.; D.Min.) _____

Note to Reference: Thank you for serving as a reference for this applicant for admission to Birmingham Theological Seminary. The applicant has asked you to serve as a reference because they trust your insight and ability to speak about their life. While obtaining reference information on applicants is an important component of our admission process, we are mindful of the opportunities and obligations we have as Christians to encourage and counsel one another. For that reason, we encourage you to have a constructive and candid conversation with the applicant regarding any negative observations you record on this reference form.

Please indicate your associations or contacts with the applicant, which serve as the basis for your impressions of him or her as a prospective student:

AREAS OF COMPETENCY

What is your overall evaluation of the applicant?

Strengths/Weaknesses

Ministry/Church Involvement

What potential do you see for effectiveness in ministry?

What areas in the applicant's life need improvement?

Please comment on any other situations in the applicant's life which we should consider as we prayerfully evaluate the applicant's degree program admission and future ministry goals. (e.g. criminal misconduct; church censure; relevant medical, moral or psychological difficulties; etc.) Please use additional sheets if necessary.

Date: _____ Full Name: _____

Signature: _____

Title: _____ Institution: _____

Telephone: _____ E-mail: _____